

10 OCT 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:   
Director of Information Services

STAT

SUBJECT: OIS Weekly Report (2-8 October 1980)

Classification Review Division

CRD representatives met with Mr. Pickering, Department of State, to review the status of the Foreign Relations of the U.S. volumes requiring some re-review. Two of the volumes which they want to publish in the relatively near future pose some problems. The DO/LA wishes to withhold an entire portion of Volume 4 on Guatemala which we find difficult to justify and we feel a need to re-review a major portion of Volume 7 (China and Tibet).

CRD continues to pursue the problem of the declassification and release of copyrighted materials. On 30 September, a representative of OGC promised to study the matter and draft some general as well as in-depth guidance. OGC did not state how soon this would be available.

CRD processed approximately 40,000 pages of CIA documents and declassified 12 percent.

Records Management Division

RMD personnel met with representatives from OSO to discuss the conversion of their paper files on worldwide communications activities to microfiche. RMD will assist them once the appropriate approvals are obtained.

RMD is continuing its survey of non-textual records and will prepare an inventory of all identified records.

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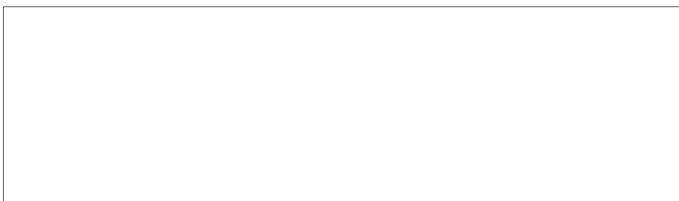
RCD produced and published an Index to CIA Regulatory Issuances. This is the first Index of its kind published in the past five years.

NFAC Administrative Staff informed RCD that they had coordinated on a minimum of 200 regulatory issuances during FY 1980.

Information and Privacy Division

A separate report is attached.

STAT



THOMAS H. WHITE  
Thomas H. White

Attachment

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9 October 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:   
Chief, Information and Privacy Division, OIS

SUBJECT: IPD/OIS Weekly Report (2-8 October)

1.	<u>The Week in Review</u>	<u>2-8 Oct</u>	<u>1980 Weekly Average</u>
a.	New cases logged	61	59.0
b.	Cases closed	40	50.1
c.	New appeals logged	1	1.8
d.	Appeals closed	6	2.7
e.	Manpower (man-weeks)	121.5	125.7
2.	<u>Current Backlogs</u>		
a.	Initial requests - 3005		
b.	Appeals - 381		

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